

**Team Decision Rubric (Academic Program)**

Please rate the following program review criteria using the following:

**1= NOT DONE** (Not progress, does not exist)

**2=NEEDS IMPROVEMENT** (underdeveloped, problematic, inappropriate)

**3=DONE** (developed but lacking quality/depth)

**4=DONE WELL** (complete, comprehensive, appropriate, well-defined)

**N/A =NOT APPLICABLE**

|  |  |
| --- | --- |
| **Area/Component** | **Evaluation** **(1, 2, 3, 4, or N/A)** |
| 1. **GENERAL OBSERVATIONS**
 |
| 1. The quality of the self-study is adequate. |  |
| 2. The findings are supported by evidence. |  |
| 3. The program use appropriate benchmarks to assess its findings. |  |
| 4. The program use data (e.g. assessment results, institutional data etc.) for its improvement.  |  |
| 5. The analysis of the findings is adequate.  |  |
| **COMMENTS:** **TOTAL SCORE \_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **MISSION, HISTORY AND GOALS OF THE PROGRAM**
 |
| 1. Program mission is established. |  |
| 2. Program mission is appropriate to the field |  |
| 3. Program mission aligns to university mission. | . |
| 4. Program mission promotes student learning. |  |
| 5. Program mission guides program’s planning and decision making. |  |
| 6. Program goals are clearly stated.  |  |
| **COMMENTS:** **TOTAL SCORE \_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **STUDENT LEARNING OUTCOMES**
 |
| 1. Student learning outcomes are clearly stated. |  |
| 2. Student learning outcomes are aligned with the University’s eight institutional outcomes domains. |  |
| 3. Student learning outcomes are evaluated with appropriate methods and the evidence is provided.  |  |
| 4. Student learning outcomes are regularly reviewed. |  |
| 5. Assessment results are systematically shared within the program and used to guide curricular decisions. |  |
| 6. The program uses the assessment results to improve students’ learning.  |  |
| **COMMENTS:** **TOTAL SCORE \_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **CURRICULUM**
 |
| 1. Curriculum content is well organized, appropriate and includes generally accepted experiences for the degree.  |  |
| 2. The curriculum aligns stated learning outcomes. |  |
| 3. Curriculum content helps students achieve the stated outcomes at the program and institutional levels. |  |
| 4. The program publishes student learning outcomes, at the course, program, and institutional level on all course syllabi. |  |
| 5. The program provides adequate experiences and knowledge that will prepare them for success after graduation. |  |
| **COMMENTS:** **TOTAL SCORE \_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **FACULTY**
 |
| 1. There are adequate numbers of faculty to fulfill mission.  |  |
| 2. Faculty responsibilities, workload, and training opportunities align with the University’s expectations for teaching, service, scholarship, and research. |  |
| 3. Faculty’s qualifications are adequate to fulfill mission.  |  |
| 4. Professional development opportunities, faculty support services and resources are available to faculty.  |  |
| **COMMENTS:** **TOTAL SCORE \_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **STUDENT BODY**
 |
| 1. The program has a healthy application pool.  |  |
| 2. The program periodically reviews admissions data. |  |
| 3. Outcome metrics are used to inform program improvement efforts. |  |
| 4. Students are aware of program requirements and program learning outcomes.  |  |
| **COMMENTS:** **TOTAL SCORE \_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **PHYSICAL FACILITIES**
 |
| 1. The program has the physical resources (i.e., classroom space, research space, faculty and administrative offices) in carrying out its goals. |  |
| 2. The program has the sufficient IT resources in carrying out its goals.  |  |
| **COMMENTS:** **TOTAL SCORE \_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **STAFF**
 |
| 1. There are adequate numbers of staff to fulfill mission. |  |
| 2. Staffing qualifications are adequate to fulfill mission. |  |
| 3. Adequate professional develop opportunities, staff support services and resources are available to staff. |  |
| **COMMENTS:** **TOTAL SCORE \_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **EXTERNAL ENVIRONMENT OF THE PROGRAM**
 |
| 1. The program regularly reviews external developments outside that may impact their academic unit.  |  |
| **COMMENTS:** **TOTAL SCORE \_\_\_\_\_\_\_\_\_\_\_\_** |
| 1. **FINDINGS AND RECOMMENDATION**
 |
| 1. Identify the program’s most significant strengths. |
| 2. Identify the program’s most significant weaknesses. |
| 3. Comment on the adequacy of program’s self-identified plans for improvement. |
| 4. Identify any additional recommendations you have for the program other than those suggested in the self-study. |