



## WSCUC 2026 Special Visit Committee Meeting Summary Notes

**Date:** September 25, 2025

**12:00 - 1:00 pm**

**Venue:** MS Teams

**Facilitators:** Dr. Bradley Henson and Dr. Satoko Siegel

**Members:** Stephanie Amonoo-Monney, Bradley Andresen, Suresh Appavoo, Stephanie Bowlin, Rosana Bravo, Joshua Cameron, Sarah Farah-Franco, Leslie Hayes, Mayra Hoskins, Joshua McFarlen, Mark McIntire, Laurice Orense, Maria Pallavicini, Sunil Prabhu, Elizabeth Rega, Carl Todaro

**Recorder:** Heather Simmons

**Absent:** Barbara Baker, Carolina Banuelos, Connie Callahan, Denise Cornish, Mirabelle Fernandes Paul, Hyma Gogineni, Rodney Hicks, Sil Han Jin, Rick Leeper, Liliana Martinez, Andre Matti, Joseph Park, Jonathan Perry, Tim Wood

<u>Items</u>	<u>Discussion/Action</u>
<b>Review Summary Notes</b>	<ul style="list-style-type: none"><li>• Please send updates, edits or corrections to Heather Simmons.</li></ul>
<b>Offsite Review</b>	<ul style="list-style-type: none"><li>• <b>Offsite Review (OSR):</b><ul style="list-style-type: none"><li>○ Conducted OSR and solidified the proposed timeline, mock site visit plans, and next steps.</li><li>○ OSR feedback session lasted 15 minutes (typically 45 minutes).</li><li>○ Feedback provided lines of inquiry (LOIs)<ul style="list-style-type: none"><li>▪ These do not indicate deficiencies; they identify areas for further exploration during the site visit.</li></ul></li></ul></li><li>• <b>Commendations received:</b><ul style="list-style-type: none"><li>○ Report was wonderfully written and well-organized.</li></ul></li></ul>

	<ul style="list-style-type: none"> <li>○ Strong data management, collection, and reporting procedures <ul style="list-style-type: none"> <li>▪ Clear evidence of proactive improvement before report submission.</li> </ul> </li> <li>○ Praised student support and responsiveness <ul style="list-style-type: none"> <li>▪ Data-informed decision-making and addressing identified needs.</li> </ul> </li> <li>○ Recognized steps taken in shared governance, showing institutional seriousness and commitment.</li> <li>○ Noted that the institution is very humanistic and mission-driven <ul style="list-style-type: none"> <li>▪ Effectively integrating mission and vision into strategic planning.</li> </ul> </li> <li>○ No specific DEI comments, but humanism and mission focus were highlighted positively.</li> <li>○ Obtain formal LOIs and post them once received. <ul style="list-style-type: none"> <li>▪ Expect several questions under each LOI area.</li> </ul> </li> </ul>
<b>Proposed Timeline and Next Steps</b>	<ul style="list-style-type: none"> <li>• <b>Remote Training</b> <ul style="list-style-type: none"> <li>○ Dates: October – December 15 <ul style="list-style-type: none"> <li>▪ Will be initial education and orientation phase.</li> <li>▪ Expect participants will have read the report in advance.</li> <li>▪ Develop and discuss questions</li> <li>▪ Participants volunteer responses with pre-prepared guidance.</li> <li>▪ All remote training information available in slides (to be reviewed again).</li> </ul> </li> </ul> </li> </ul>
<b>Mock Site Visit</b>	<ul style="list-style-type: none"> <li>• <b>In-Person Mock Site Visit</b> <ul style="list-style-type: none"> <li>○ Will be in February (Lebanon and Pomona campuses) with Powers Consulting.</li> <li>○ Powers will provide evaluation and feedback to simulate the WSCUC process. <ul style="list-style-type: none"> <li>▪ Goal is to test readiness and refine responses based on feedback.</li> </ul> </li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• <b>WSCUC Site Visit</b> <ul style="list-style-type: none"> <li>○ Dates are March 11–13.</li> <li>○ Preparation: <ul style="list-style-type: none"> <li>▪ Create displays and supporting materials (digital and binders) based on LOIs.</li> <li>▪ Mock site visit results will inform final preparation. <ul style="list-style-type: none"> <li>• Powers will provide a readiness report after the February mock.</li> </ul> </li> </ul> </li> </ul> </li> </ul>
<b>Questions, Comments, Concerns?</b>	<ul style="list-style-type: none"> <li>• <b>Board Engagement</b> <ul style="list-style-type: none"> <li>○ Next Board Meeting is in November (last before WSCUC site visit).</li> <li>○ Consider a brief presentation to the Board about Lines of Inquiry and the WSCUC visit/mock visit.</li> <li>○ Coordinate with President and Judge Callahan to determine interest.</li> <li>○ Josh Cameron will take the lead on outreach and follow-up.</li> <li>○ Individualized WSCUC training for Board members by end of year.</li> </ul> </li> </ul>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• October 30, 2025</li> </ul>