OPTIONAL PRACTICAL TRAINING (OPT)
I-20 REQUEST FORM

STUDENT INFORMATION

Last Name_____ First Name_____ WesternU ID _____

Birthdate_____ City of Birth _____ SEVIS ID_____

U.S. Address_____

City_____ State_____ Zip_____

Phone (_____) _____ Email_____

Program_____ Program Completion Date/Graduation_____

Requested OPT Start Date_____ Requested OPT End Date_____

An employment start date is required in order to apply for OPT. The United States Citizenship and Immigration (USCIS) Center takes at least 90 days to process an OPT application. However, it may take longer depending upon the volume of work USCIS is processing. I recommend not to wait until you confirm your residency program and residency start date to apply for OPT. Once your OPT application is filed, requested start dates cannot be changed.

I acknowledge I have carefully read and understand the Optional Practical Training (OPT) Document provided to me by OISS.

I understand it is my responsibility to apply for OPT in a timely manner. It may take up to seven business days after your application package is submitted to OISS to review, prepare the OPT I-20 and contact you for an appointment to complete your application for submitting.

I also understand it can take 90 days or longer for the United States Citizenship and Immigration (USCIS) Center to process my application.

I will only engage in employment in my field of study as indicated on my I-20 and will not engage in employment until I have received my Employment Authorization Document (EAD) indicating my employment start date.

I understand that immigration regulations require F-1 international students with approved post-completion OPT to report their employment information in their SEVP Portal account directly. I acknowledge that it is my responsibility to report all my personal and employment information directly to SEVP Portal within 10 days of any change to maintain my OPT status.

Signature_____Date_____

Print Name:_____