

### **Student Travel Policy for Required Rotation Sites. (A3.14j)**

As part of the clinical education experience, students must travel to assigned clinical rotation sites. Clinical rotation placements may be located up to a 120-mile radius from the program's campus, and travel distance is measured from the campus (not the student's residence). Students must complete a minimum of nine (9) clinical rotations, each spanning five (5) weeks, as a condition of program progression and graduation.

#### **Transportation and Lodging Requirements**

- Students are solely responsible for arranging and maintaining reliable transportation to and from all assigned clinical rotation sites.
- All travel-related expenses, including but not limited to fuel, tolls, parking, vehicle maintenance, lodging, and meals (collectively "Travel Expenses"), are the exclusive financial responsibility of the student.
- The program and the institution do not provide reimbursement for any Travel Expenses incurred by a student related to clinical rotations.
- Students are expected to plan in advance to ensure their ability to meet all clinical attendance obligations.

#### **Lodging and Personal Expenses**

- Students assigned to clinical rotation sites that reasonably require overnight stays are responsible for securing and funding their own lodging.
- All personal and living expenses incurred during clinical rotations, including but not limited to rent, hotel or lodging costs, utilities, internet, food, and parking (collectively "Personal Expenses"), are the exclusive financial responsibility of the student.
- The program and institution do not assume responsibility for or provide reimbursement for any Personal Expenses incurred by a student related to clinical rotations.

#### **Financial Assistance**

- Students experiencing financial hardship related to Travel or Personal Expenses are encouraged to contact the Office of Financial Aid to discuss potential options for financial assistance or budgeting strategies.
- Financial support, if available, is not guaranteed and is subject to institutional policies, eligibility requirements, and funding availability.

## Liability and Insurance

- Students are responsible for their own safety and conduct while traveling to, from, and between clinical rotation sites and must comply with all applicable laws, clinical site rules, and institutional policies.
- The institution assumes no responsibility or liability for any loss, injuries, accident, or incident that may occur during travel, lodging, or any off- campus activities related to clinical rotations.
- Students are strongly encouraged to maintain adequate automobile insurance and, if applicable, renter's insurance for any temporary lodging or off-campus housing arrangements.
- In the event of a student injury or illness (e.g., needle stick, puncture wound, slip/fall, etc.) during a SCPE:
  - Students are to immediately notify their preceptor and their College's Clinical Rotations Office.
  - As soon as possible, students are to submit an Incident Report ([https://webapp.westernu.edu/incident\\_report](https://webapp.westernu.edu/incident_report)).
- Obtain medical treatment (e.g., blood draw). It is the student's choice where they obtain medical treatment. They can do so, if possible, at the clinical site, Urgent Care, local hospital or from their primary care provider. Students are responsible for verifying that their health insurance policy is active throughout their SCPE. Should an incident occur and medical expenses are incurred, the student's personal health insurance policy is primary coverage

## Compliance and Program Progression

- Completion of an assigned clinical rotation is a mandatory component of the curriculum.
- Students who are unable or unwilling to meet these requirements may experience delays in program progression or graduation due to incomplete clinical obligations.
- Failure to comply with this policy does not obligate the program or institution to provide alternative placements, adjustments, or financial relief/modifications.

## Institutional Disclaimer

This policy outlines student responsibilities regarding travel and lodging clinical education experiences. The institution reserves the right to revise or update this policy at any time.

Noncompliance with this policy does not create institutional liability and does not alter or waive student responsibilities described herein.